

Parish Council of Hempstead

Draft Minutes of the Extraordinary Meeting of Hempstead Parish Council held at Fridays, Church Hill on Friday 28th June 2019 at 6.30 pm

Present: Mr Sean McCarthy (Chairman), Mr Alan Weedon, Mrs Laura Saxel, Miss Diana Frost and the Clerk.

The meeting started at 6.30pm

1) Apologies for absence: Mr David Drane, Mr Mark Welbourn, Alan Storah, District Councillor and County Councillor Simon Walsh

2) The Annual Internal Audit Report 2018/9 submitted by Mr Ross Midgely the Council's internal auditor.

This was read and discussed. As it showed that there were no adverse opinions and was approved by the Council.

Some other matters for improvement had been brought to the attention of the Clerk and Chairman in an email from the Auditor and subsequently circulated to all councillors by the Clerk.

These were:

Following up the updating of the risk assessment by ensuring reviews and checks were adequately carried out.

More focussed discussion and minuting of S137 expenditure.

To review website services for the value that they provide.

It was decided that these would be discussed at the next Parish Council meeting

3) The Annual Governance Statement 2018/9

Was carefully considered and as there were no issues arising it was unanimously approved.

4) Annual Accounting Statements 2018/9.

The Annual Accounting Statement, Asset Register, Bank Reconciliation and Explanation of Variances had all been circulated to Councillors prior to the meeting. These were all approved by the meeting.

The meeting concluded at 6.53pm

Future Meetings: Thursdays August 1st and 5th September at 8pm. Tuesday 1st October at 8.15pm in the Village Hall